

# OSHKOSH FARMERS MARKET - DOWNTOWN

## 2017 - Application for a Free Community Outreach Spot

Organization Name \_\_\_\_\_

Contact Name(s) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ - \_\_\_\_\_

Primary Phone \_\_\_\_\_ Alternate Phone(s) \_\_\_\_\_

E-mail \_\_\_\_\_  Certificate of Insurance attached

The Oshkosh Saturday Farmers Market is pleased to allow a limited number of non-profit Community Outreach Groups a chance to interact with the public at our expense. **Please describe your activity, what you plan to do and what (if anything) you plan to sell as a fund-raiser at the market.**

Check the boxes below to indicate the dates on which you would most like to participate at the Market. Although we try to accommodate all requests, space is on a first come, first served basis and is assigned on a space available basis. **In the event you would like to guarantee your date(s), please complete the Non-Agricultural /Prepared Food Vendor Application (on the reverse) and include the appropriate fee.**

We would like to vend \_\_\_\_\_ times, if possible. (A maximum of 5 is allowed.)

- |                                  |                                  |                                 |                                  |                                 |
|----------------------------------|----------------------------------|---------------------------------|----------------------------------|---------------------------------|
| <input type="checkbox"/> June 3  | <input type="checkbox"/> July 1  | <input type="checkbox"/> Aug 5  | <input type="checkbox"/> Sept 2  | <input type="checkbox"/> Oct 7  |
| <input type="checkbox"/> June 10 | <input type="checkbox"/> July 8  | <input type="checkbox"/> Aug 12 | <input type="checkbox"/> Sept 9  | <input type="checkbox"/> Oct 14 |
| <input type="checkbox"/> June 17 | <input type="checkbox"/> July 15 | <input type="checkbox"/> Aug 19 | <input type="checkbox"/> Sept 16 | <input type="checkbox"/> Oct 21 |
| <input type="checkbox"/> June 24 | <input type="checkbox"/> July 22 | <input type="checkbox"/> Aug 26 | <input type="checkbox"/> Sept 23 | <input type="checkbox"/> Oct 28 |
|                                  | <input type="checkbox"/> July 29 |                                 | <input type="checkbox"/> Sept 30 |                                 |

Our spaces are 10' (along the curb) and 10' (into the street). Unless you have truly extenuating circumstances you will be limited to one space. We will assign you to the earliest requested date that is currently available, and contact you with specific date and space information. You will be given instructions on how to reach your space and where to park your vehicle(s). Our Summer Policies and Application Introduction are enclosed for your attention. Even though the majority of information may not affect you, it all applies to you ... especially start and end times.

You will not be permitted to "promote" your program by directly contacting customers in the street way. Handouts and "sign-ups" may be available, and donations accepted, within your assigned area but, again, passersby should not be approached in the street way.

If you want to use this opportunity to do some "fund-raising"; that will be permitted. Hand-crafted and home-grown items may be sold, but manufactured items are strictly limited to items specifically advertising your group. Check with the Health Department concerning the sale of any food items, since licensing may be required.

If you have questions contact the Executive Directors at 920-252-2533 (Karlene) or 920-252-2532 (Dennis), otherwise:

E-mail this completed application to [DLKBLeatherman@sbcglobal.net](mailto:DLKBLeatherman@sbcglobal.net) or mail it to:

Oshkosh Saturday Farmers Market Inc  
 % Karlene & Dennis Leatherman  
 518 W Gruenwald Ave  
 Oshkosh WI 54901-2235

**I have read the Summer Policies and the Application Introduction regarding the Oshkosh Saturday Farmers Market and I understand and agree to follow those policies and instructions. I release the City of Oshkosh and the Oshkosh Saturday Farmers Market Board of Directors and volunteers from any liability whatsoever for theft, damages, litigation, prosecution, illegal sales practices, injury or loss of any kind associated with the Oshkosh Saturday Farmers Market Inc.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_